



St Mary's Catholic College, Gateshead

After Hours Study – User Agreement



This user agreement must be updated annually and be returned to the main office.

After Hours Study is defined as individual and small group study in the college library between 8:00am and 8:30am and 3:30pm and 4:30pm. The dates on which study will be offered are subject to change. The current timetable is available on the college website.

Students are permitted to participate in After Hours Study based on the following conditions;

- Post school study will commence at 3:30pm, students arriving after 3:30pm will not be permitted entry to After Hours Study.
- Students must stay until at least 4:00pm – After Hours Study will close at 4:30pm.
- All students must sign in and sign out of study.
- This user agreement must be signed by the student and parent/carer of the student and returned to the main office in order for students to be permitted into After Hours Study. This is to be completed each year.
- Students will be dismissed at 4:30pm. It is the student's responsibility to make their own way home. No supervision will be provided after 4:30pm.
- A maximum of 30 students will be permitted to After Hours Study.
- Students can register for study for the coming week on a Monday morning in the library. Students who have pre-registered will be given priority over those who have not. It is the college's strong recommendation that students pre-register for After Hours Study.
- No food or drink is allowed in the library.
- Students are expected to work independently and be respectful of others in the library. Students are permitted to work in small groups in a quiet and appropriate manner. After Hours Study is for the completion of homework, preparation of assessment tasks and study. Students are not permitted to use this time for other activities such as games or casual reading.
- A staff member will be present and will actively supervise the students offering assistance where possible. After Hours Study, however, is not tutoring and staff cannot be relied upon to be able to meet the individual needs of each child present.
- If a student displays behaviour not in keeping with the school mantra, they may be excluded from attending After Hours Study in the future.
- Where one student is present at After Hours Study, they will be relocated to another more populated area of the school.
- Students are permitted to use the library bathroom facility.

Student name:

Roll Call:

Parent signature:

Student signature:

Date: